

SCOPE OF WORK

Description of Services, Scope of Work and Deliverables

*In some instances, it may be helpful / useful to provide a brief summary of the project or its intent. This is at the discretion of the author of the subaward. This section should be written in complete sentences. Note: This document should not contain any red text when completed.

Subrecipient' s name, hereinafter referred to as Subrecipient, agrees to provide the following services and reports according to the identified timeframes:

Scope of Work for Subrecipient

Goal 1: Describe the primary goal the program wishes to accomplish with this subaward.

<u>Objective</u>	<u>Activities</u>	<u>Due Date</u>	<u>Documentation Needed</u>
1.	1. 2.	XX/XX/XX XX/XX/XX	1. 2.
Evaluation Methods:			
2.	1. 2.	XX/XX/XX XX/XX/XX	1. 2.
Evaluation Methods:			

Goal 2: Describe the most important secondary goal the program wishes to accomplish with this subaward.

<u>Objective</u>	<u>Activities</u>	<u>Due Date</u>	<u>Documentation Needed</u>
1.	1. 2.	XX/XX/XX XX/XX/XX	1. 2.
Evaluation Methods:			
2.	1. 2.	XX/XX/XX XX/XX/XX	1. 2.
Evaluation Methods:			

Goal 3: Describe the most important secondary goal the program wishes to accomplish with this subaward.

<u>Objective</u>	<u>Activities</u>	<u>Due Date</u>	<u>Documentation Needed</u>
1.	1. 2.	XX/XX/XX XX/XX/XX	1. 2.
Evaluation Methods:			
2.	1. 2.	XX/XX/XX XX/XX/XX	1. 2.
Evaluation Methods:			

Compliance with this section is acknowledged by signing the subaward cover page of this packet.